

IIITB Invites Applications For The Post Of Junior Placement Coordinator (Last Date For Receipt Of Application Is December 8, 2023)

Designation	Junior Placement Coordinator
Job Description	<ul style="list-style-type: none"> • Assist in placement process • Provide support to students • Assist in following up with companies • Maintain Placement information and Database • Assist in preparation of placement statistics and infographics
Qualifications, Experience and Skills needed	<ul style="list-style-type: none"> • Should be a graduate in any field • Computer Savvy with basic knowledge of MS Word, Excel and Power point • Age 25 - 35 years preferred • Good communication skills • Minimum 3 years of experience in the stated area is highly preferred • Attitudinally well disposed to interact with students
Pay and Allowances	As per norms of the institute
Last date for applications	<p>Interested candidates are requested to fill in the form below along with resume latest by December 8, 2023</p> <p>https://forms.gle/1Mpi1f9sNLPKqgVUA</p> <p>Kindly contact HR – hr@iiitb.ac.in in case you face an issue in filling the form</p>