**Annexure – I**

**Note: Put in PART-I**

**Forwarding Letter (To be submitted on Tenderer’s letter head)**

**Tender Ref. No. IIITB/CTR-001/2022 Date:**

To : The Chief Administrative Officer,

International Institute of Information Technology

Electronics City, Phase-1

Bangalore - 560100

Dear Sir,

**Sub: Tender for Catering Services**

1. This has reference to your tender notice for catering services at IIIT-B. We have examined the tender document and thoroughly understood its nature/scope of work and terms & conditions.

2. I/we undertake to offer my/our services in conformity with scope/nature of work and the terms and conditions set out in the tender document. I/We confirm that the tender submitted by me/us is confirming to all the terms and conditions mentioned in the tender document.

3. I/We are enclosing application along with required documents in the prescribed proforma as mentioned in tender document.

4. I/We agree that our tender shall remain valid for acceptance by IIIT-B for a period of 60 days after the closing date of the Tender.

5. I / We, do hereby declare that there is no case with the Police/Court/Regulatory authorities against me/us. Also I/We have not been suspended / delisted / blacklisted by any organization for any reason. I/We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.

6. I/We certify that all the information furnished by me/us is true to the best of my / our knowledge. I have no objection to IIITB verifying any or all the information furnished in this document with the concerned authorities, if necessary.

7. I/We understand that IIIT-B reserves the right to accept or reject any or all the tenders in full or in part without assigning any reason there for.

Yours faithfully,

(Signature and Name of the authorized person of the firm/bidder with office seal)

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_